

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

June 20, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Dr. Marcia Hamilton, Assistant Superintendent, Business Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Dr. Lisa Paisley, Assistant Superintendent, Educational Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Executive Assistant and Recording Secretary

President El-Hajj noted this was the final meeting for retiring Assistant Superintendents, Dr. Stephanie Pierce and Karl Christensen. On behalf of the Board, she expressed their appreciation for their years of service to the Santee students, staff, and community.

2. District Mission

President El-Hajj welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Tory Long, Director of Fiscal Services, led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. 2023-2024 California School Dashboard Presentation

Dr. Lisa Paisley, Assistant Superintendent of Educational Services, provided a brief presentation on the District's local indicator report. She noted the local indicator report was now required to accompany the adoption of the Local Control Accountability Plan (LCAP) which reflects the District's self-ratings on five (5) of the State priorities. Dr. Paisley noted the District will be uploading the self-rating measures in the Fall, upon availability of the Dashboard by the California Department of Education. Once submitted, the District will have met the local indicator requirements. She noted the presentation required no Board action but was required to be placed on the agenda to allow for public comment.

Dr. Paisley explained there are eight (8) Areas of State Priority for the LCAP and the District is required to self-reflect and report on the five (5) local indicators (1-Basic Services, 2-Implementation of State Standards, 3-Parent Involvement, 6-School Climate, and 7-Access to Broad Course of Study) annually to help guide the development of the LCAP. She noted the parameters are set by the State, but the District selects the measurement tools.

Priority 1 – Basic Services included Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities

Dr. Paisley noted the District had zero (0) teachers misassigned. She explained teachers that were required to earn the proper credentialing had done so and had been removed from the misassigned list; all students were provided with Board adopted materials in all subject areas; and all facilities meet the good repair standard. The District met Priority 1 standards.

Priority 2 – Self-Reflection Tool: Implementation of State Academic Standards

Dr. Paisley explained Priority 2 was a self-reflection tool which required the District to rate itself using a 1-5 rating scale from exploration to full implementation sustainability, and a narrative response. The rating included providing professional learning on State standards; implementing instructional materials and systems where teachers can collaborate to improve delivering instruction (e.g., team meetings or PLCs, focused classroom walkthroughs, teacher pairing); implementing other adopted academic standards (health, physical education, VAPA); and identifying teacher learning needs. The District met Priority 2 standard.

Priority 3 – Self-Reflection Tool: Parent and Family Engagement

Dr. Paisley explained the District uses the same rating scale for Priority 3 to reflect on Building Relationships between school and families, building partnerships for student outcomes, and seeking input for decision making. For Priority 3, the District takes into consideration information on parent involvement as captured in the LCAP and the Executive Summary. This includes site administrator stakeholder input with PTA, SSC, ELAC; and it also captures District-wide data from District advisory committees. Dr. Paisley noted the District was able to use survey data, LCAP, DELAC, and DAC input sessions. The narrative sections share the District's successes and opportunities to further increase parent engagement. She shared the reflection helped shape the LCAP focus on providing more opportunities for parents to engage and connect. The District's goal this year was to rebuild in person avenues for family participation and expand site and District communication. Dr. Paisley noted the Director of Communications and Parent Engagement worked with school sites to find new ways to connect and communicate effectively with families. The District still wants to increase the number of volunteers and increase the number of committee members serving at the sites and District. The District met Priority 3 standard.

Priority 6 – School Climate

Dr. Paisley explained Priority 6 required a narrative response only and the District must reflect on a local measure of school climate. She noted the District's main source of data for meeting the standard on this priority was the Panorama Survey. The District is

reporting the topics of School Safety and School Connectedness to meet the criteria for CA Dashboard. This District will use this survey data for the reflections.

Priority 7 – Access to Broad Course of Study

Dr. Paisley noted it required a narrative reflection on the following areas:

1. Identify local tools – the District uses SIS PowerSchool and Excel and Access to summarize data.
2. All students have access to core courses as required by the CDE.
3. Identifying barriers – the District discussed the current structure of the TK – 8 and the limitations on the number of electives and enrichment classes that may be offered. Factors include credentialing and the size of each school's grade 6 – 8 structure.
4. The District continues to seek innovative ways to provide more elective courses, such as robotics, coding, performing and visual arts, and culinary arts.

The District met the Priority 7 standard. Dr. Paisley noted the surveys would be uploaded in the fall, and once the narratives and survey are submitted in the fall, the District will have met the required local indicators. The Board expressed their appreciation to Dr. Paisley for the information.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda.

Grant Allen, parent, shared concerns with the District's current sexual assault and policies and procedures and asked that the District do more to protect students.

D. PUBLIC HEARING

1. Use of Education Protection Account Funds for 2023-24

President El-Hajj opened the public hearing on the Use of Education Protection Account Funds for 2023-24. She explained the District estimates it will receive \$18,718,863 in Education Protection Account (EPA) funds for the 2023-24 fiscal year; and the funds will be used for certificated non-management salaries. There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Revolving Cash Report
- 2.2. Approval/Ratification of Travel Requests
- 2.3. Approval/Ratification of Expenditure Warrants
- 2.4. Approval/Ratification of Purchase Orders
- 2.5. Approval/Ratification of General Services Agreements
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.7. Authorization to Sell/Dispose of Surplus Items
- 2.8. Approval/Ratification of Annual Agreements for 2023-24
- 2.9. Acceptance of Donations, Grants, and Bequests
- 2.10. Adoption of Resolution No. 2223-21 of the Santee School District Board of Education Authorizing the Transfer of Budgetary Funds Between Expenditure Classifications After June 30, 2023 for the 2022-23 Fiscal Year
- 2.11. Adoption of Resolution No. 2223-20 Designating Use Education Protection Account Funds for 2023-24
- 2.12. Adoption of Resolution No. 2223-22 of the Santee School District Board of Education Authorizing the Acquisition of DSA Approved Portable Buildings

- 2.13. Approval/Ratification to Contract for Informal Bids through the CUPCCAC Process for Award of Bid #PO-16218, Pepper Drive Elevator Vestibule
- 3.1. Approval to Increase Nonpublic Agency Master Contract with ABA Education Foundation for Behavioral Support
- 3.2. Approval of Special Education Early Childhood Curriculum
- 3.3. Approval of Nonpublic Agency Master Contract with SPG Therapy for Speech Therapy
- 3.4. Approval of Nonpublic School Master Contract with The Institute for Effective Education – Cook Academy Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval of Short-Term Services Agreements
- 4.3. Approval of Side Letter Agreement Between Santee School District and Santee Teachers Association (STA)
- 4.4. Approval of Side Letter Agreement Between Santee School District and Classified School Employees Association (CSEA) and its Chapter #557
- 4.5. Approval of Memorandum of Understanding between Santee School District and Classified School Employees Association (CSEA) and its Chapter #557 and Approval to Create New Job Descriptions for Expanded Learning Program
- 4.6. Approval of Services Agreement with San Joaquin County Office of Education (SJCOE) to Provide Claims Administration for the LEA Medi-Cal Billing Option Program
- 4.7. Approval of School Based Medi-Cal Administrative Activities (SMAA) Agreement with Orange County Department of Education

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Appointment of Vice Principal

Superintendent Baranski explained that with the promotion of vice principal, Chris Rogers to another school district she was presenting Christina Conerly for appointment as Vice Principal, effective July 1, 2023. Mrs. Conerly has been serving as an Assistant Director at JCS Manzanita Charter School. She holds leadership experience in elementary and middle school and has also served as a middle school teacher. Member Burns moved approval. Mrs. Bittle introduced her family in attendance and expressed her appreciation for the appointment.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. School Site Water Testing 2023-2028

Superintendent Baranski shared that during routine testing in February, a detectable amount of lead was discovered in a sink of one unoccupied preschool classroom at Carlton Hills. All school site parents and staff were notified, as required by law, and corrective actions were taken to remedy this water source. Superintendent Baranski explained that due to this finding, the District worked with Western Environmental Services for water source testing on all 70 drinking sources at Carlton Hills, from April – May. Corrective actions, if any, were taken where necessary. Since then, Administration has been researching best practices for routine drinking water testing on every school campus. The Environmental Protection Agency (EPA) and Padre Dam, the local water authority, provided Administration with guidance on conducting routine drinking water testing.

Superintendent Baranski recommended the approval of a five-year (2023-2028) drinking water testing program for each school site by Western Environmental Services for \$20,000. Member Burns moved approval.

Motion:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Second:	<u>Fox</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

Educational Services

2.1. Adoption of the Third Year of the Three-Year Local Control Accountability for 2023-24

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services shared Year-3 of the three-year Local Control Accountability Plan (LCAP) for 2023-24. She explained the District's final LCAP for 2023-2024 contains three (3) Goals and 20 Active Action Steps, one (1) for the Core Program and 19 for supplemental services. The LCAP Action Steps represent the commitment of \$96,128,000 in 2023-24 within a \$96,351,624 General Fund budget.

Dr. Pierce noted the changes included the addition of visual and performing arts teachers (VAPA) as funding permits, in the Core Programs (1.1.); and science implementation planning in Curriculum Leadership Team (1.7.). She explained the Transitional Kindergarten Program (1.13.) was moved to core/base programs in 2022-23; the Early Admission to Kindergarten Program (1.14.) was discontinued after the 2022-23 school year; the employment of additional teachers for 2023-24 to continue class size reductions (1.16.); a discontinuance of additional instructional assistants for general education classrooms (1.17.); movement of Alternative School Instructional Supports (1.18.) to the Core/Base Programs in 2022-23; and under Parent Engagement (3.1.) the design of at least four (4) parent outreach programs that incorporate each school's instructional program for delivery to parents and families. Dr. Pierce noted the LCAP includes the adopted budget and explained that by statute, the District is required to adopt the LCAP prior to the adopted budget at the same Board meeting.

Dr. Pierce expressed her appreciation for the opportunity to serve the Santee families and community. She noted the implementation of the LCAP afforded Administration the opportunity to engage with families and the community in the students' best interests, which led to the implementation of the 1:1 devices for students. Karl Christensen, Assistant Superintendent of Business Services, expressed his appreciation to work for and with, a great Board that always makes decisions based on what is in the best interest of students and noted always feeling proud of the work that they have done together. Member Ryan moved approval.

Motion:	<u>Ryan</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Second:	<u>Burns</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

Business Services

3.1. DS&C Presentation on Debt Management Strategies and Financing Options for Capital Improvement Projects - item was pulled from the agenda

President El-Hajj noted Dale Scott, DS&C, was unable to attend the meeting and the item was pulled from the agenda.

3.2. Adoption of 2023-24 Budget

Dr. Marcia Hamilton, Assistant Superintendent of Business Services, provided an overview of the 2023-24 Santee School District budget using a [user-friendly budget report](#). Dr. Hamilton explained that at the time of development of the District's Adopted Budget, the State Budget had not yet been adopted. Therefore, State revenue assumptions in the

District budget include those contained in the Governor’s May Revise proposal. She noted a listing of the key assumptions on the District’s Adopted Budget using information from the following pages of the [user-friendly budget report](#) (including K-8 CBEDS Enrollment, pages 10 & 12; Enrollment vs Average Daily Attendance, page 13; Projected Revenues, Expenditures, and Projected Ending General Fund Balance, pages 17-18; General Fund Sources of Money, page 23; Local Control Funding Formula, page 27; Significant Position Changes, pages 30 & 31; Contributions to Restricted Programs by the Unrestricted General Fund, pages 32 & 33; Normal Annual Cost Increases, page 35; General Fund Multi-Year Projection, page 37; and 2023-24 Estimated General Fund Cash Flow, page 41):

- Total TK-8 CBEDs Enrollment: 5,947
- P-2 Estimated ADA: 5,530.71
- Funded ADA: 6,130.54 (highest of current year, two prior years, or average of those 3 years)
- Local Control Funding Formula (LCFF) Funding:
 - Statutory COLA = 8.22%
 - Unduplicated Pupil Count Percentage Budget Year = 38.00%
 - Unduplicated Pupil Count Percentage For Funding = 38.78% (average of two prior years and budget year)
 - Estimated Change in Total Funding Compared to Prior Year = 3.60%
 - Estimated Change in LCFF Base Grant Only Funding Compared to Prior Year = 3.33%
- STRS Rate = 19.10%
- PERS Rate = 26.68%
- SUI Rate = 0.0050%
- Workers Comp Rate = 1.90%

The Board expressed their appreciation to Dr. Hamilton; Tory Long, Fiscal Services Director; and Business Services staff for their work in compiling the necessary documentation for this report. Member Burns moved approval.

<i>Motion:</i>	<u><i>Burns</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>	<i>Ryan</i>	<u><i>Aye</i></u>
<i>Second:</i>	<u><i>Ryan</i></u>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<u><i>5-0</i></u>	<i>Burns</i>	<u><i>No Vote</i></u>		

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, shared appreciation of working with retiring Assistant Superintendents, Dr. Stephanie Pierce and Karl Christensen. Mrs. Hirahara expressed her gratitude for their hard work, and noted appreciating their professionalism, assistance, and willingness to answer their questions.

I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Fox noted enjoying attending promotion ceremonies at Rio Seco and Sycamore Canyon.

Member Levens-Craig shared enjoying attending Pepper Drive’s spring festival, and promotions at Hill Creek and Carlton Hills.

Member Ryan shared attending promotions and proposed establishing some dress guidelines for next year’s promoting students.

Member Burns noted attending Chet F. Harritt and Pepper Drive promotions. He commended Principal Hooks for a well-coordinated promotion ceremony. Member Burns noted enjoying attending Pepper Drive’s promotion at Sunrise Church and suggested other schools look into holding their promotions at this location. He explained the availability of the stage allows for each student to have their individual moment; and requires less set-up. Member Burns noted the space is smaller and would require the larger schools to limit the attendees.

Superintendent Baranski presented the 2023 Board meeting calendar for review and noted she would not be present at the August 1st meeting. The Board reviewed the meeting calendar. There were no changes.

J. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:06 p.m.

J. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 8:45 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of June 20, 2023, was adjourned at 9:15 p.m.



Dustin Burns, Clerk



Dr. Kristin Baranski, Secretary